

30 May 2013



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Dear Tina

Further to our assessment report of 30 May 2013, arising from the 27 May 2013 Special Assessment of your Building Consent Authority (BCA), I am now required to notify you that as Christchurch City Council Building Consent Authority has failed to demonstrate substantial compliance with the requirements of accreditation IANZ is required to give notice of its intention to revoke your accreditation.

Section 254 of the Building Act 2012 requires that before revocation of a BCA's accreditation IANZ must first give the BCA a reasonable opportunity to be heard. You are therefore given until close of business on 28 June 2013 to respond to the report and this letter.

Should you wish to appeal IANZ decision an appeal can be submitted in writing to the Chief Executive Officer of International Accreditation New Zealand. The Complaints and Appeals procedure is contained in the International Accreditation New Zealand document "Building Consent Authority - Procedures and Conditions of Accreditation".

If it should become necessary for IANZ to revoke CCC BCA's accreditation, reinstatement will require a full initial assessment of the BCA (as defined in the Regulations).

Please contact me if you have any queries or you wish to discuss this matter.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Adrienne Woollard'. The signature is fluid and cursive.

Adrienne Woollard
Programme Manager Inspection Body Accreditation